

10 November 1947

Mr. Charles A. Peters  
Deputy Commissioner  
for Buildings Management  
Public Buildings Administration  
Washington 25, D. C.

Dear Mr. Peters:

Reference is made to the present assignment of Public Buildings Administration guards in the areas occupied by the Central Intelligence Agency within the [redacted]

25X1A

Guards are presently assigned during all non-working hours, including Saturdays, Sundays and Holidays.

In order to place this area under full security, it will be necessary to establish one additional PBA guard post during working hours.

It is therefore, kindly requested that one guard be assigned on a reimbursable basis, from 8AM to 4PM, Mondays through Fridays, effective immediately.

The additional cost for this service should be charged to our work order numbered 117 which was written to cover guard service during the final quarter of the year.

This assignment is considered critical and your usual early cooperation would be deeply appreciated.

Sincerely,

25X1A  
[redacted]

Chief,  
Services Branch

25X1A

[redacted] m:GW  
cc: Col. Edwards Chrono

Mr. Saunders

[redacted]

(Orig. Officer)  
Eds (2)  
Chrono

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